



**Assistant Manager Service Operations  
Afternoon Shift**

A challenging, management opportunity exists in the largest, fastest growing school district in BC with approximately 70,000 students and 10,000 staff at 130 locations.

Reporting to the Manager of Service Operations, you will be responsible for the overall general management, scheduling and supervision of all custodial activities, building maintenance, budgets, planning, managerial support of maintenance workers and other district offices. You will also be responsible for supervision of building security and emergency response liaising with weekend user groups and / or contractors. You will attend emergency after hour call outs to sites during the week as well as on weekends. This position works predominantly afternoon shift hours.

The ideal candidate will have a diploma in a related field along with management education, training and experience and can manage budgets and deal with complex personnel issues. Outstanding interpersonal and communication skills with the ability to make decisions independently are necessary. You must have the ability to provide leadership working in a changing organizational environment. Computer experience and knowledge of Word and Excel are required.

Starting salary will be commensurate with training and experience and will be in the \$66,040 - \$74,341 range. An attractive benefit package is also offered.

Interested and qualified applicants should forward their resume with supporting documentation, references and cover letter, quoting competition number by no later Friday, June 17, 2016.

Qualified and interested applicants can apply online at [www.makeafuture.ca/surrey](http://www.makeafuture.ca/surrey) forward their application, cover letter, resume and references, quoting competition number to:

**Competition #:AST:809:16**

Human Resources Department  
School District No. 36 (Surrey)  
14033 - 92nd Avenue  
Surrey, BC  
V3V 0B7

*Note: Successful applicants will be required to consent to a Criminal Record Search prior to employment. Only those persons selected for interviews will be contacted. To all others, thank you for your interest.*