

We provide world-class instruction and a rich diversity of engaging programs to inspire success for every student and bring communities together to learn, share and grow.



## Facilities Manager

### ***A wide-ranging role for a strategic leader in facilities***

North Vancouver School District aims to provide safe, welcoming and sustainable facilities that enhance the learning and teaching environment. Reporting to the Assistant Director of Facilities and Planning, as Facilities Manager you will manage, supervise, care, and secure the District's Educational Services Centre (ESC), which houses the Arts for Kids' teaching collection and Gordon Smith Gallery of Canadian Art. Alongside the Project Manager and onsite service providers, you will also manage the maintenance requirements and physical assets of the Cheakamus Centre in Squamish, BC.

Your responsibilities include managing maintenance priorities, supervising staff, overseeing third party contractors/vendors, managing automated building systems, and overseeing the safety and security of facilities. You will also produce work reports, manage the department's budget, make health and safety recommendations, and oversee maintenance and custodial requirements. As a requirement, you will ensure that the work done under your supervision conforms to the District's strategic building operations plan and complies with insurance requirements and regulatory standards and codes (i.e. OH&S, WorkSafe, IAQ, and HAZMAT).

As the designated contact for matters related to the District's facilities, on occasion, you will have to respond to after-hours emergencies and manage these situations with external groups and contractors.

In your working relationships, you will also work alongside District staff in Facilities & Planning, Rentals, Custodial Operations, Health & Safety, IT, and Maintenance. And as the ESC's Fire Warden and Co-chair the OH&S committee, you will liaise with other stakeholders.

Your qualifications include accreditation or a degree in Facilities/Property Manager, a Red Seal Trade, Power Engineering, or a closely related field. You will also have Occupation Level 2 First Aid training, knowledge of sustainable building practices and possibly a LEED accreditation.

With at least five years of experience in building and facilities management, you are knowledgeable in using a variety of systems in building management, HVAC, electrical, mechanical, audio/visual, building security, computerized maintenance management, and building automation.

Starting salary will be commensurate with training and experience. An attractive benefits package is also offered.

**For more information about this opportunity and to apply by January 26<sup>th</sup>, 2018, please visit [www.makeafuture.ca/north-vancouver](http://www.makeafuture.ca/north-vancouver).**

*From its coastal beaches to its mountain forests, North Vancouver's natural setting offers year-round recreational opportunities. North Vancouver School District's values of Trust, Respect, Responsibility and Collaboration make it "the natural place to learn" for students, and "the natural place to work" for our staff.*