

Draftsperson

We're looking for a service-oriented, team player to join our Facilities team as a draftsperson for a temporary assignment of approximately one year. You'll use your CAD experience to prepare architectural, mechanical, electrical, and space plan drawings. As part of the Workplace Planning and Solutions group, you'll be part of an integral unit in our Facilities' department that creates work spaces that inspire our people.

What you'll do

As a draftsperson you will:

- Prepare scopes of work, space plans, specifications, and schedules
- Prepare working drawings for projects and update as-built drawings, permanent records, and space plans
- Plan, design, and coordinate minor renovation and systems projects
- Work with consultants, contractors, and suppliers and liaise with client departments to plan the functional and operational components of minor projects
- Create drafting policies, procedures, and standards
- Support Facilities' management and project coordinators by researching and collating technical information for project analysis

Is this a good fit for you?

We're looking for someone who can:

- Plan, organize, and prioritize workload and multi-task to meet objectives in a fast-paced production environment
- Interpret and present information verbally, in writing, and in graphic formats to clarify proposals for a wide variety of audiences
- Ensure drawings meet applicable standards and codes

Your background and experience:

- A diploma or certificate in computer aided design and drafting
- A minimum of two years of drafting experience, that includes experience using AutoCAD to prepare architectural, mechanical, electrical, and space plan drawings
- Experience drafting commercial office furniture systems is an asset
- Familiarity with and the ability to interpret and apply building and regulatory codes
- A valid BC driver's license
- Proficient with MS Word, Excel, and PowerPoint

Who are we?

At WorkSafeBC, we're dedicated to promoting safe and healthy workplaces across British Columbia. We partner with workers and employers to save lives and prevent injury, disease, and disability. When work-related injuries or diseases occur, we provide compensation, and support injured workers in their recovery, rehabilitation, and safe return to work. We also work diligently to sustain our workers compensation system for today and future generations. We're honoured to serve the almost 2.3 million workers and 210,000 employers in our province.

What's it like to work at WorkSafeBC?

It's challenging, stimulating, and hugely rewarding. Our positions offer tremendous diversity and excellent opportunities for professional growth. Every day, the work we do impacts people and changes lives. What we do is important and so are the people we do it for.

Our benefits

Being part of WorkSafeBC means being part of a strong, committed team. Along with a competitive salary, your total compensation package includes vacation, optional leave arrangements, health care and dental benefits, and contributions toward a defined benefit pension plan. As a member of our team, you'll have access to services and benefits that can help you get the most out of work — and life. Learn more about [what we offer](#).

We're an inclusive and accessible employer, committed to employment equity objectives, and we invite applications from all qualified individuals. Please note that this position is restricted to those legally entitled to work in Canada.

To apply

Visit [our career page](#) at www.worksafebc.com and select Current Opportunities to submit a resume and cover letter that details your characteristics, accomplishments, and prior work experience related to the requirements for the position. We can only accept applications submitted through our website.

Application deadline: August 3, 2017

Thank you, in advance, for applying. Unfortunately, we're only able to contact those whose applications we will be pursuing further.