



At ICBC, it's our job to make sure the car insurance system works for all British Columbians, today and in the future. If you want to make the most of your skills and expertise while growing your career, we want you. A career at ICBC is an opportunity to be part of a talented, diverse and inclusive team that is driven to serve its customers and community. You can expect a competitive salary, comprehensive benefits and a collaborative work environment. If you are reliable and dependable, contact us today to be part of our talented and diverse team as we work together to create an insurance system we can all be proud of.

We welcome applications from all qualified job seekers. If you are a job seeker with a disability, please let us know as adjustments can be made to help support you in delivering your best performance.

Senior Facilities Planner

Job Title:	Sr Facilities Planner	Reference Number:	115798
Location:	Various Locations	Employment Type:	Permanent Full Time
Hours of Work:	7.5 hr Day Shift (M-F)	Posted Date:	2022/03/30

Position Highlights

The Facilities Planning Team at ICBC is seeking a Senior Facilities Planner. You will act as a project leader and provide expertise and advice related to the planning, design and construction of regional facilities projects and operational support including day to day service requests. You bring to the role your project leadership orientation, expertise in space planning, interior design, and office design, and effective communication skills and customer focus.

This position could be located in the Lower Mainland, Kelowna or Victoria.

Your analytical and problem solving skills will be key as you perform facilities assessments and develop solutions for short-term and long-term plans.

Your responsibilities will include:

- Development of space solutions and cost assessments
- Recommendation presentation on complete technical issues to team and customers
- Effective relationship management with internal and external customers, consultants, contractors, suppliers, and
- Advanced proficiency with the relevant software, such as AutoCAD, Archibus, Excel, and Adobe.
- 3-5 years' experience of project leadership on small to medium scale projects for office design and space planning
- Needs analysis of user requirements

Position Requirements

You bring to the role your:

- Project leadership orientation,
- Expertise in space planning,
- Interior design, and office design, and
- Effective communication skills and customer focus.



What we offer:

- **Competitive Salary & Benefits:** We are committed to providing industry competitive salary and benefits.
- **Continuous Training:** We offer continuous in-house training to ensure you are equipped with the knowledge to be successful in your role.
- **Hybrid of On-site and Working from Home:** We offer flexible working arrangements as we continue to support our employees in balancing their career and life commitments.
- **COVID-19 safety protocols:** We comply with WorkSafeBC and the health authorities of British Columbia to ensure your safety and wellbeing.
- **Engaging Culture:** We promote an inclusive and diverse work environment.

Position Information

As announced by the Provincial government, all ICBC employees will be required to show proof of full Covid-19 vaccination.

Please note only those legally entitled to work in Canada at present will be considered for this position.